

SITUATIONS VACANT

Applications on prescribed proforma are invited from suitable candidates for the under-mentioned posts in the Election Commission of Pakistan through P.O. Box No.1418, GPO, Islamabad:

Sl. No.	Name of Post with BS	Qualification	Experience	Required Skill Set	Age Limit (Years)	No. of Posts	Domicile	Place of Posting
1.	2.	3.	4.	5.	6.	7.	8.	9.
(i)	Deputy Director (Database Administration-BS-18)	<p>Basic: Minimum Master Degree or 16 years education in Computer Science / Information Technology / Telecommunication / Software Engineering / Business Administration or equivalent from HEC recognized Institution.</p> <p>Professional: Must possess the valid / latest International Certifications in any one of the following specialized skill set:- Oracle Certified Professional (DBA) preferably Oracle 19c.</p> <p>Additional Certification: Candidates will be preferred having additional valid / latest international certification in any one or more of these:- MCSA (SQL Server Data Base Administration or Database Development), Microsoft Certified Database Administration (MCDBA), Oracle Linus Administration certification paths, Certified Data Centre Professional (CDCP) / Certified Data Centre Operations Management (CDCOM) / Certified Data Centre Design (CDCD), Certified Ethical Hacker (CEH) / Certified Information Security Manager (CISM) / CompTIA Security+ / Certified Information Systems Security Professional</p>	At least 5 years' experience in Database Administration, Development and its maintenance is required. However, more experienced persons will be preferable.	<p>i. Significant experience analyzing data and producing reports.</p> <p>ii. Work experience in Database triggers, Table space management, Oracle database tools, Database backup and recovery.</p> <p>iii. Having expertise in PL/SQL Internals, SQL Tuning, Oracle PHP.</p> <p>iv. Expertise in managing database concurrency.</p> <p>v. Can optimize database objects and SQL infrastructure.</p> <p>vi. Can manage data with Transact-SQL.</p> <p>vii. Expertise in Querying data with advanced Transact-SQL components.</p> <p>viii. Can able to program databases by using transact-SQL.</p> <p>ix. Involved in optimizing database performance by analyzing database objects, creating indexes, creating materialized views etc.</p> <p>x. Established production data migration procedure and database space management for the partitioned tables.</p>	35 years	02	Sindh	Sindh Province (However transferable to any station where such post exists)

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		(CISSP) / Certified Information Security Auditor (CISA) or equivalent.		xi. Normalized the database based upon the specification prepared during the analysis. xii. Experience in database development in Oracle platform and Microsoft SQL / My SQL databases. xiii. Can able to configure data access and auditing. xiv. Can manage and monitor SQL Server instances. xv. Can able to manage high availability and disaster recovery. xvi. Knowledge and experience with any language (Java, C#, or C++), .NET. xvii. Experience in writing and maintaining database design documentation and operating manuals. xviii. Maturity and professional ability to handle sensitive information and ability to respect the confidentiality of such information.				
(ii)	Deputy Director (Database/ Software Development- BS-18)	Basic: Minimum Master Degree or 16 years education in Computer Science / Information Technology / Telecommunication / Software Engineering/Business	At least 5 years' experience in Database Administration, Development and its maintenance is required. However, more experienced	i. Work experience in Database triggers, Table space management, Oracle database tools, Database backup and recovery.	35 years	02	Sindh	Sindh Province (However transferable to any station where such post exists)

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		<p>Administration or equivalent from HEC recognized Institution.</p> <p>Professional: Must possess the valid/latest International certifications in mentioned specialized skill set:- Oracle Certified Professional (Development) preferably Oracle 19c.</p> <p>Additional Certification: Candidates will be preferred having additional valid/latest international certification in any one of these:- MCSA (SQL Server Data Base Administration or Database Development), Microsoft Certified Database Administrator (MCDBA), Oracle Linus Administration certification paths, Certified Data Centre Professional (CDCP) / Certified Data Centre Operations Management (CDCOM)/Certified Data Centre Design (CDCD), Certified Ethical Hacker (CEH) / Certified Information Security Manager (CISM)/CompTIA Security+ / Certified Information Systems Security Professional (CISSP) / Certified Information Security Auditor (CISA) or equivalent.</p>	<p>person will be preferable.</p>	<p>ii. Having expertise in Oracle PHP, Oracle Report development using report parameters.</p> <p>iii. Can able to create web reporting through Oracle Forms & Reports.</p> <p>iv. Having expertise in report enhancements using graphs and PL/SQL trigger code.</p> <p>v. Maximize report performance using OracleAS Reports Services and tune reports.</p> <p>vi. Publish a report on the Web and build reports to run in various languages.</p> <p>vii. Manage report templates, create mailing labels and letters.</p> <p>viii. Can able to create and modify basic tabular reports and high quality Web reports, create other report styles such as break reports and matrix reports, create reports by accessing data from various data sources.</p> <p>ix. Must have Strong object-oriented analysis & programming skills and good understanding of</p>				

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				<p>Object oriented programming concepts.</p> <p>x. Significant experience analysing data and producing reports.</p> <p>xi. Having experience in design and implementing database objects.</p> <p>xii. Can able to implement programmability objects.</p> <p>xiii. Developed several JavaScript functions to handle user interactivity and also validations on the input fields before page submissions.</p> <p>xiv. Created JavaScript library that communicates with application process via AJAX for data validation before page submissions.</p> <p>xv. Developed working prototype for proof-of-concept while invoking a Java embedding activity in Oracle BPEL.</p> <p>xvi. Established production data migration procedures and database space management for the partitioned tables.</p> <p>xvii. Normalized the database based upon the specification prepared during the analysis.</p>				

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				xviii. Developed and tested applications for loading inventory data into database tables. xix. Created ETL Process control architecture and integrated the same architecture with reporting applications. xx. Created ETL Mapping specifications using functional specifications. xxi. Ability to use Microsoft Access databases i.e. enter data, update records and fields, modify database structure, generate customized reports. xxii. Experience in database and forms development in Oracle platform and Microsoft SQL/My SQL databases. xxiii. Knowledge and experience with any language (Java, C#, or C++), .NET and SQL server database. xxiv. Experience in writing and maintaining database design documentation and operating manuals. xxv. Maturity and professional ability to handle sensitive information and ability to respect the confidentiality of such information.				

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(iii)	Deputy Director (Networks/ Systems-BS-18)	<p>Basic: Minimum Master Degree or 16 years education in Computer Science / Information Technology / Telecommunication / Software Engineering / Business Administration or equivalent from HEC recognized Institution.</p> <p>Professional: Must possess the valid/latest International certifications in the following specialized skill set:- CCNP Network designing or system administration certifications.</p> <p>Additional Certification: Candidates will be preferred having additional valid/latest international certification in any IT Security platform, LINUX, UNIX or Firewall (Juniper, CISCO, Sophos, Fortinet etc), MCSA Windows Server 2016.</p>	At least 5 years experience in Secure Network/System Administration using UNIX / LINUX / Microsoft, and Telecom Technologies, Information Security Analyst/Governance Officer or Information Security Operation Manager. However more experienced person will be preferable.	<ul style="list-style-type: none"> i. Ability to maintain all aspects of the network, maintain network uptime, monitors LAN/WAN equipment's and connections. ii. Ability to perform troubleshooting and resolving any network problems and providing maintenance of network hardware and software. iii. Can configure and design wired and wireless networks. iv. A working knowledge of IT operating systems (handling and maintenance). v. Advanced knowledge of system vulnerabilities and security issues. vi. Utilizing appropriate tools to collect data on the status of network hardware and software. vii. Experience of implementing / compliant with all relevant standards, policies and procedures, especially ISO 27001. viii. Expert on Practices Analysis, Software Documentation, Software Testing. ix. Knowledge in Linux and configuring IP tables is a plus. 	35 years	02	Sindh	Sindh Province (However transferable to any station where such post exists)

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				x. Maturity and professional ability to handle sensitive information and ability to respect the confidentiality of such information. xi. Can Support networking environment by aiding in device configuration; directing installation; assisting in defining, documenting, and enforcing system standards. xii. Experience in troubleshoot network issues; provide subject matter expertise on TCP/IP routing and subnetting of local and wide area networks, MPLS, IPsec, VPNs.				
(iv)	Deputy Director (Hardware Expert-BS-18)	<p>Basic: Minimum Master Degree or 16 years education in Computer Science / Information Technology/ Telecommunication/Software Engineering/Business Administration or equivalent from HEC recognized Institution.</p> <p>Professional: Must possess the valid/latest International certifications in the following specialized skill set:- Microsoft Certified Solution Expert (MCSE) preferably Windows Server 2016.</p>	At least 5 years experience in the following respective fields, however more experienced person will be preferable:- i. Server Hardware maintenance, and installing IT hardware and software; ii. Experience in HVAC, power, and battery to maintain target environment for all IT hardware.	i. Ability to perform troubleshooting and resolving any network problems and providing maintenance of network hardware and software; ii. Can configure and manage wired and wireless networks and hardware; iii. Experience in Design, develop, secure and maintain the entire physical infrastructure of Data Center which includes HVAC, power, and battery to maintain target	35 years	01	Sindh	Sindh Province (However transferable to any station where such post exists)

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1. Applicants may apply through ECP's Online Recruitment System by visiting the link i.e. www.ecp.gov.pk or jobs.ecp.gov.pk **within 15 days** of the printing of the advertisement in the newspapers.
2. Applicants who apply through the online recruitment system are also required to submit their applications in hard forms failing to which the candidates will be considered as ineligible.

3. Hard copy of application on the following prescribed format alongwith CVs and all relevant education/experience certificates including CNIC and one recent passport size photograph should reach through P.O. Box number 1418 **within 30 days** of publication of this advertisement on the address clearly stated below mentioning on the envelope the name of the position applied for.
4. Five years general relaxation in upper age limit over and above the prescribed age shall be admissible.
5. Applications received after cut-off date shall not be entertained.
6. No TA/DA will be admissible for appearing in test/interview. Only short-listed candidates will be called for test/interview.
7. Write the name of the post on top of the right corner of an envelope.
8. The Competent Authority reserves the right to cancel the process of recruitment of advertised post partially or totally.
9. **Stations for test/interview will be decided subject to number of candidates. However, option given by the candidate shall not be binding on office.**
10. The applicant is liable to serve anywhere in the country where such post (s) exists.

Deputy Director (Estt-I)
P.O. Box No.1418,
GPO, Islamabad.